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INVENTION RECORDS

Form I. SUMMARY SHEET

Order No.

0. Invention or Name of Machine

00. Name of Inventor

1. Conceived, date of by
2. Disclosed, dates of
3. Disclosed, To (1) How disclosed
4. (2) How disclosed
5. (3) How disclosed
6. Sketches, dates of
7. Written Description, date of
8. Working Drawings (a) Started day of 19
9. (b) Completed day of 19
10. Started Full-Sized Machine day of 19
11. Completed Full-Sized Machine day of 19
12. Photographs of:
13. Start of Full-Sized Device, taken day of 19
14. Completion of Full-Sized Device, taken day of 19
15. Date Tested:
16. Where Tested:

18. Remarks:

19.

20.

21.

22.

23.

24.

Date of Beginning this Summary Sheet

Date of Completing this Summary Sheet

Made by

Signature

17. Result of Test:

INVENTION RECORDS

Form II.
PRELIMINARY SKETCH SHEET

Order No.....

1. Name of Invention or Machine.....

1a. Name of Inventor.....

2.

Blank area for drawing or explanation.

Note:—Sketch or paste on here drawing of mechanism with legend or explanation.

3. Explanation:

4. Sketched by.....	Date
5. Witnessed by	Date
6. To Whom Explained	Date
(a)	
(b)	
(c)	

Form III.
RESEARCH RECORD

Order No.

00. Date of Beginning Work.

2.

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6.

7.

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5. Apparatus:

6.

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$$\frac{d}{dt} \left(\int_{\Omega} u^2 dx + \int_{\Gamma} u^2 d\sigma \right) = -2 \int_{\Omega} u \Delta u dx - 2 \int_{\Gamma} u \nabla_T u \cdot \nu d\sigma$$

9. Materials

10.

11.

12. Method or Process:

13.

14.

15.

16. Results:

17.

18. Experiment by:

Date _____

19. Witnessed by:

Date _____

20. Directed by:

Date _____

21. Date of Making This Record

22. This Record Made by

23. Signature of Experimenter

Copyright 1921 by H. A. Toulmin, Jr.
Care of Toulmin & Toulmin,
Toulmin Building,
308 W. First Street
Dayton 2, Ohio.



Form IV.
DRAWING FORM

INVENTION RECORDS

1. Supersedes Drawing Dated	12. Traced by
2. Superseded by Drawing Dated	13. Tracing Started
3. Name of Job	14. Tracing Completed
4. Part	15. Order No.
5. Tool	16. Shop No.
6. Operation	17. Storeroom No.
7. Drawn by	18. Planning Room No.
8. Drawing Started	19. Tracing Checked by
9. Drawing Completed	20. Tracing Approved by.
10. Drawing Checked by	21. Copies to.
11. Drawing Approved by	22. Sheet No.
	Date
	Date

INVENTION RECORDS

Form V.
MATERIAL PURCHASE RECORD

Order No.

0. Name of Invention

00. Name of Inventor

Material	Order Number	Order Date	Invoice Number	Invoice Date	Voucher Number	Voucher Date
1. Steel						
2. Castings						
3. Patterns						
4. Brass						
5. Iron						
6. Aluminum						
7. Alloys						
8. Wire						
9. Chemicals						
10. Paper, etc., etc.						
11.						
12.						
13.						
14.						
15.						
16. Name of Signer of This Record						
17. Date of Record						
18. Signature						

INVENTION RECORDS

Form VI.

CONSTRUCTION RECORD SHEET

Order No.

0. Name of Invention

00. Name of Inventor

1. Started Preliminary Sketches

2. Completed Preliminary Sketches

3. Started Model

4. Completed Model

5.	No. of Sheets	Date Started	Date Completed	Date Started	Date Completed
6.	1				
7.	2				
8.	3				
9.	4				
10.	5				
11.	6				
12.	7				
13.	8				

14. Raw Material: Date Ordered

Order No.

15. Raw Material: Date Received

Order No.

16. Ordered Patterns: Patterns Nos.

Date Ordered

17. Received Patterns: Date

18. Ordered Castings: Date

Casting Nos.

19. Received Castings: Date

20. Ordered Machining: Date

Machining Shop Ticket No.

21. Received Machining: Date

22. Ordered Assembly: Date

Assembly Shop Ticket No.

23. Received Assembly: Date

24. Tested: Date

Test Ticket No.

25. Result of Test:

26.

27.

28.

29.

30.

31. Record Made by

32. Signature

33. Date of Making

INVENTION RECORDS

Form VII.
TEST RECORD SHEET

Order No.

Drawing No. Date

Test Ticket No.

0. Name of Invention

00. Name of Inventor

1. Description:

2.

3.

4.

5.

6.

7.

8. Ready for Test: Date

9. Hand Tested: Date

10. Result:

11.

12.

13.

14.

15. Power Tested: Date

16. Result:

17.

18.

19.

20. Documents Hereto Attached:

21. (a) Photographs Taken:

22. Views (1) No.

23. (2) No.

24. (3) No.

25. (4) No.

26. (b) Record of Test:

27. Who Present:

28. I,, swear that the foregoing

29. is true and correct to my personal knowledge.

30.

31. State of, County of

32. On the day of, 19

33. before me, the subscriber, a Notary Public, in and for said county,

34. personally came and swore
to the foregoing facts, as true and correct.

Notary Public in and for

County



INVENTION RECORDS

Form VIII.

STATEMENT BY WITNESS OF TEST

Order No.

0. Name of Invention

00. Name of Inventor

1. I,, on the day of

2. 19, first being duly sworn, state as follows:

3. I was a witness to a test of on the day of

4., 19, at
A. M. in the City of
P. M., and State of

5. County of

6. (a)

7.

8.

9.

10.

11.

12.

13.

14.

15. Signature

16. State of } ss.

17. County of }
18. On the day of, 19,

19. before me, a Notary Public, in and for said county, personally came
and swore to the foregoing facts

20.

21. as true to the best of his knowledge and belief.

22.
Notary Public in and for
County,

(a) Describes test; what was seen; how close to device tested; who was present; conditions of test; result of test; any modifications to make test successful, etc.

INVENTION RECORDS

Form IX. PHOTOGRAPH RECORD

Order No. (a b)

1. Name of Device.....
 2. Who Took Photograph.....
 3. Place.....
 4. Date (c).....
 5. Who Present.....
 - 6.....
 - 7.....
 - 8.....
 9. Name of Inventor.....
- (a) Print on face of an envelope to carry negative and print.
 (b) Put this number on a card on machine, etc., when being photographed.
 (c) Put date of taking photograph on negative at the time of taking, if possible. An autographic kodak is of great value for placing the date on a negative.

Form X.
FOLLOW-UP FORM

Copyright 1921 by H. A. Toulmin, Jr.
Care of Toulmin & Toulmin,
Toulmin Building,
308 W. First Street
Dayton 2, Ohio.

How to Prevent the Loss of Your Invention

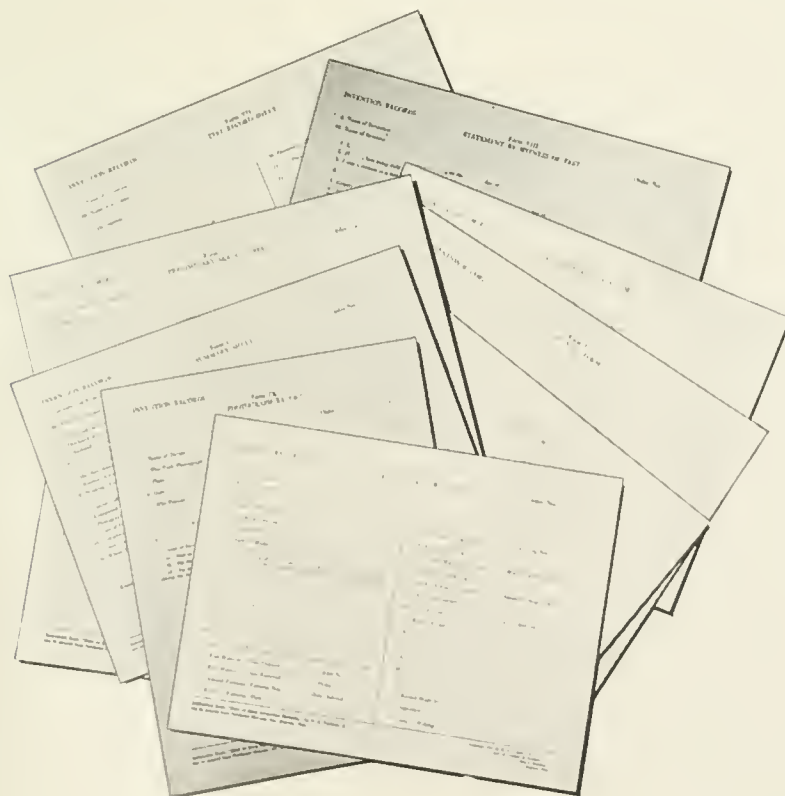
An Invention is No Better than the Records of its Development

MORE INVENTIONS ARE LOST from lack of records than from any other cause.

A Patent Office interference is dangerous and expensive. It is a contest between two applicants, to determine who is the first inventor. The inventor with the best records and the best preparation of his inventive steps usually wins.

Most patent law suits are won by the inventor with the best records of his dates of invention.

Patent property is just as valuable as cash. Many corporations keep elaborate financial records, but few keep invention records.



COMPLETE SET OF INVENTION RECORDS

Separate color for each form . . . can be filled in by hand or with typewriter . . . standard 8½" x 11" size, on fine paper. These forms make a permanent record of your invention; one set will take care of one invention, completely. Dozens of decided cases in the Patent Office and U. S. Courts show patents to have been lost because no records were kept. Protect your discovery! An invention is no better than the records supporting it!

Complete set of invention records consists of: 1—Summary Sheet . . . 2—Preliminary Sketch Sheet . . . 3—Research Record . . . 4—Drawing Form . . . 5—Material Purchase Record . . . 6—Construction Record Sheet . . . 7—Test Record Sheet . . . 8—Statement by Witness of Test . . . 9—Photograph Record . . . 10—Follow-Up Form.

WHO SHOULD USE THESE INVENTION RECORDS

Executives, Accountants, Auditors, Inventors, Engineers, Scientists, Research Workers, Factory Superintendents, Controllers, Chief Engineers, Chemists, Chemical Engineers, Electrical and Electronics Engineers, Mechanical Engineers, Lawyers, Corporation Secretaries and Treasurers, Patent Departments, and many others.

This set of invention record forms covers every phase of the recording and of the development of the invention. It is simple. It is cheap. It is safe. It is sure.

Thousands of such forms have been used by many corporations. They have stood the test of time for 27 years, during which period they have been widely adopted. Printed on multiple-colored sheets, they can be a complete record of conception, disclosure, reduction to practice, drawings, photographs and all other phases of the development of the invention.

Ten forms, covering every step in the complete record of your invention, simple and positive . . . will protect you from losing your patentable discovery. Send \$1.00 today in check or money order (no stamps) for this valuable set of 10 invention record forms. They will be mailed to you postpaid. Larger quantities:

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